

## **Communications Coordinator**

### **Full-time**

\$15/hour

\$300 signing bonus

#### **Primary Duties**

- Responsible for external and internal communications, marketing and YWCA publications.
- Manage website and social media.
- Assist with YWCA events and programs.

#### **Skills**

- Knowledge of social media and marketing
- Strong verbal and written communications skills and knowledge of Content Management System

#### **Requirements**

- Bachelor's degree in Communications, Marketing, English, Public Relations, or similar field required.
- 1-2 years of relevant experience, including internships, preferred

#### **To apply:**

Email resume with cover letter to [ybhide@mvywca.org](mailto:ybhide@mvywca.org)



#### **YWCA Mahoning Valley**

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