

YWCA IS ON A MISSION

Full-Time Teacher's Aide

Job Description

Full-time Teacher's Aide. High School Diploma required. Childcare experience preferred. Must be flexible and willing to work with children ages 6 weeks to 5 years. EOE.

- Assist Lead Teacher in all day to day classroom activities
- Maintain relationships with children and parents
- Create activities that are fun and engaging for children
- Comply with all ODJFS Licensing, and Step Up to Quality
- Must participate in training opportunities as necessary or assigned
- Responsible for personally maintaining current certifications and/or licensures

Expectations

- Maintain professionalism at all times through actions and behaviors
- Display a friendly and positive attitude towards job duties, parents, children, staff members, and others (i.e. visitors, volunteers, community partners) and willingly perform job duties
- Must display a positive mood and reflect enjoyment in the performance of job responsibilities and interactions with children, families, staff, volunteers, et al.
- Understand and appropriately respond to the needs of other staff, parents, children, visitors
- Communicate effectively by using productive comments, pleasant expressions, and welcoming gestures
- Must be a team player.

Required Qualifications

- Some childcare experience in a classroom setting preferred.
- Must be able to pass BCI/FBI background check in accordance with ODJFS Licensing regulations
- Must be able to pass a medical exam in accordance with ODJFS licensing Regulations
- Must be able to pass a drug screen

Education: High School Diploma Required.

Email resume to vbhide@mvywca.org to apply.

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25 W. Rayen Ave. Youngstown, OH 44503 | 330-746-6361 | ywcamahoningvalley.org